

Record of Significant Findings from the Fire Risk Assessment

Risk Assessment for:		Assessment undertaken by:	
Address:		Completed by:	
		Signature:	
Postcode:		Date:	
Floor unit (for large multi-unit properties)		Property type:	

Step 1: Identify fire hazards

Sources of ignition:	
Sources of fuel:	

Step 2: People at risk:

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Step 3: Evaluate, remove, reduce and protect from risk

3.1 Evaluate the risk of the fire occurring	
3.2 Evaluate the risk to people from a fire starting at the premises	
3.3 Remove or reduce the hazards that may cause a fire	
3.4 Remove and reduce the remaining risks to people from a fire	

Assessment Review

Next review date:	
Risk assessment completed by:	
Signature:	
Review outcome (where substantial changes have occurred a new record sheet should be used)	

Notes:

1. This risk assessment record of significant findings should refer to other plans, records or documents as necessary.
2. The information in this record should assist you to develop an emergency plan, co-ordinate measures with any other 'responsible persons' in the building, train any staff and inform residents.